

Catalog Change Form

Document # 198

Date Received _____

CATALOG YEAR 2013-2014
(Please use separate form for each add/change)

COLLEGE/SCHOOL/SECTION: College of Education

Course: Add: _____ Delete: _____

(check all that apply) Change: Number _____ Title _____ SCH _____ Description _____ Prerequisite _____

New course will be part of major _____ minor _____ as a required _____
or elective _____ course

New course will introduce _____, reinforce _____, or apply _____ concepts

If new, provide Course Prefix, Number, Title, **Measurable** Student Learning Outcomes, SCH Value, Description, prerequisite, and lecture/lab hours if applicable. If in current online catalog, provide change and attach text with changes in red and provide a brief justification.

1. The **Graduate Record Examination (GRE) or Graduate Management Admissions Test (GMAT)** scores are required only if pursuing a degree. Official test scores must be sent directly from Educational Testing Service (ETS) and be dated within five years of enrollment. No admission decision will be made prior to the receipt of an official GRE or GMAT score.
 - The **College of Arts and Sciences** requires the GRE from all applicants, with the exception of the MS-BIOL program which does not require the GRE and the MPA program which will accept the GMAT in lieu of the GRE. Spanish majors are required to take an additional departmentally administered examination.
 - The **A. R. Sanchez, Jr. School of Business** requires the GRE or GMAT from all applicants. Students pursuing the MBA taught in Spanish may choose to take the *Examen de Admisión*. No admission decision will be made prior to the receipt of an official GMAT, GRE, or *Examen de Admisión* scores.
 - The College of Education **does not require** requires the GRE from **all** applicants pursuing a degree.

The **College of Education (COE)** ~~reviews applicants for admission to its graduate programs prior to the beginning of each semester: November 30th, April 30th, and July 30th. Applicants are reviewed on the basis of their completed application for graduate school, academic record as reflected on transcripts, GRE* scores, letters of recommendation, interviews, and other relevant documentation. The College may grant provisional admission for a maximum of six graduate hours to students who have not submitted all relevant documentation and who hold a bachelor's degree from an accredited institution. Provisional status must be removed at the end of the six semester credit hours and before any other coursework can be taken.*Exception to the GRE requirement: applicants who have already obtained a masters or law degree from a regionally accredited institution are exempt from the GRE.~~

Program: Add: _____ Change: _____ Attach new/changed Program of Study description and 4-year plan. If in current catalog, provide change and attach page with changes in red.

Minor: Add: _____ Delete: _____ Change: _____ Attach new/changed minor. If in current catalog, provide change and attach page with changes in red.

Faculty: Add: ___ Delete: ___ Change: ___ Attach new/changed faculty entry. If in current catalog, provide change and attach page with changes in red.

College Introductory Pages: Add information: ___ Change information: ___ Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

Other: Add information: ___ Change information: X Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

Approvals:

Signature

Date

Chair

Department Curriculum Committee

Chair

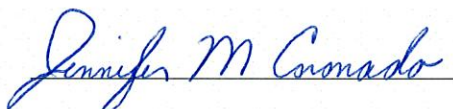
Department

Chair

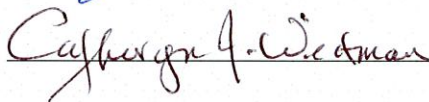
College Curriculum Committee

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